CleanOptix
CLEANING OPERATIONS

COSHH chemical register

What is actually on the site, which is rarely what the contract says.

Record the safety data sheet version and date for every product. Manufacturers reformulate, and an assessment built on a sheet from four years ago may be assessing hazards the product no longer has.

SITE | STORE LOCATION | COMPILED BY

DATE | REVIEW DUE | SHEET __ OF __

PRODUCTS IN USE ON THIS SITE

Including anything that arrived from another site, was bought locally or was left by the previous contractor.

Product — manufacturer — used for — SDS version and date — assessment ref

Product — manufacturer — used for — SDS version and date — assessment ref

Product — manufacturer — used for — SDS version and date — assessment ref

Product — manufacturer — used for — SDS version and date — assessment ref

Product — manufacturer — used for — SDS version and date — assessment ref

Product — manufacturer — used for — SDS version and date — assessment ref

Product — manufacturer — used for — SDS version and date — assessment ref

Product — manufacturer — used for — SDS version and date — assessment ref

Product — manufacturer — used for — SDS version and date — assessment ref

Product — manufacturer — used for — SDS version and date — assessment ref

FOR EACH PRODUCT

One row per product above.

	SDS HELD	ASSESSED	STAFF TRAINED
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐

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STORAGE CHECK

Where the avoidable incidents happen.

	OK	FINDING	N/A
Store secure and locked	☐	☐	☐
Store ventilated	☐	☐	☐
Nothing decanted into unlabelled containers	☐	☐	☐
Nothing decanted into drinks bottles	☐	☐	☐
Original labels intact and legible	☐	☐	☐
Products stored as the data sheets require	☐	☐	☐
Incompatible products kept apart	☐	☐	☐
Nothing stored above head height	☐	☐	☐
Spill kit present and complete	☐	☐	☐
Eye wash available where the assessments require it	☐	☐	☐
No unidentified product present	☐	☐	☐
Out-of-date or discontinued stock removed	☐	☐	☐
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐

RESTRICTED PRODUCTS

Not everything should be available to everybody — especially where somebody works alone at night.

Product — why restricted — who may use it

Product — why restricted — who may use it

Product — why restricted — who may use it

Where restricted products are kept

FINDINGS AND ACTION

Including any product found that is not on this register.

SIGN-OFF

COMPILED BY

DATE

CHECKED BY

DATE

NEXT REVIEW

HELD AT

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